Pre-College Programs

SAT® PREP COURSE
Monday, Sept. 27, through Thursday, Sept. 30, 5:00 to 6:30 p.m.
Registration deadline: Sept. 18
Penn State Schuylkill’s SAT® Prep course has helped participants increase their SAT scores by as many as 140 points. This course is ideal for high school students who are looking to excel at their SAT® to gain acceptance to their dream school and qualify for scholarships. Participants will learn tips, tricks, and traps common to the SAT® exam. This course is a $169 investment and includes the course textbook.
Register: schuylkill.psu.edu/satprep

ROADMAP TO COLLEGE
Tuesdays, Oct. 26 through Nov. 23, 6:00 to 7:00 p.m.
Penn State Schuylkill’s Roadmap to College is a free program designed to help high school students and their families navigate the college search process — no matter which college you choose to attend. This five-week program is open to students in grades 9 through 12 as well as their parents or guardians. Learn how to:
• find the right college for you
• select a major that aligns with your career goals
• make the most of your college experience and prepare for careers
• apply to college and for financial aid
Register: schuylkill.psu.edu/roadmap

Professional Development Programs

APICS/ASCM CERTIFICATION PREP PROGRAMS
ASCM®, the Association for Supply Chain Management (formerly APICS®), is the global leader and premier source of leading-edge knowledge in operations and supply chain management. ASCM® has developed a comprehensive educational program designed for operations and supply chain professionals, and the northeastern PA campuses of Penn State University are collaborating to offer these prep programs to prepare individuals to take the certification exams. These courses are taught by Penn State approved and APICS® certified instructors. Classes originate at Penn State Scranton.

APICS® - CERTIFIED PRODUCTION AND INVENTORY MANAGEMENT (CPIM®)
The APICS® CPIM® is the global standard education credential program of the Association of Supply Chain Management, ASCM. Every ERP system uses business rules originating from CPIM’s® body of knowledge. People with the APICS® CPIM® credential are highly sought after professionals in the manufacturing and supply chain industries.

Part 1
Sept. 30 through Nov. 20, Thursdays from 6:00 to 8:00 p.m. and Saturdays from 8:00 to 10:00 a.m.
Registration deadline: Sept. 22
The first part of this two-part program covers basic concepts in managing the complete flow of materials that represents a supply chain from suppliers to customers. This course is a $1,450 investment and includes all course materials.
Register: schuylkill.psu.edu/APICS

CHANGE MANAGEMENT CERTIFICATION PROGRAM
Tuesday, Oct. 5, through Thursday, Oct. 7, 10:00 a.m. to 6:00 p.m.
The Change Management Certification Program, in partnership with Prosci, is an interactive, three-day learning experience where participants gain the knowledge, skills and tools to drive successful change initiatives. During the program, participants apply Prosci’s holistic change management methodology to a current project. By the end of the program, participants have the foundation of a Change Management Plan to address and enhance a specific project.

This program is ideal for organizational development professionals, human resources business partners, continuous improvement specialists, project managers, and more, and teaches participants how to prepare the approach to organizational change, manage that change, and sustain outcomes.

This session of the program is offered exclusively to Penn State faculty, staff, and alumni. This course is a $3,500 investment, which is a $1,000 savings from the standard rate.
Register: schuylkill.psu.edu/changemanagement

LOOKING AHEAD:
PRE-COLLEGE PROGRAMMING
In the 2022 spring and summer semesters, Penn State Schuylkill’s pre-college programming will include more SAT® Prep Courses as well as our popular Career Exploration Academies, where high school students can explore careers in various disciplines while gaining insight from industry professionals. Learn more: schuylkill.psu.edu/pre-college
HUMAN RESOURCES MANAGEMENT (SHRM)
Discounts available for NEPA SHRM chapter members and members of the Consortium of Co-Op Employers. Contact Shannon Del Conte, director of community engagement, at smw29@psu.edu or 570-385-6112 for discount codes.

SHRM LEARNING SYSTEM COURSE
Sept. 23 through Nov. 13, Thursdays from 7:00 to 9:00 p.m. and Saturdays from 8:30 a.m. to 1:00 p.m.
(No classes Oct. 7, 9, 28, or 30)
Registration deadline: Sept. 15
Earning your SHRM-Certified Professional (SHRM-CP™) or SHRM-Senior Certified Professional (SHRM-SCP™) credential establishes you as a recognized expert in the HR field. This course consists of 36 hours of classroom instruction, including a review prior to the new certification exam. Participants will receive SHRM Learning System materials and access to online learning, legislative updates and practice tests. This course is a $1,450 investment for SHRM members ($1,550 for non-members), which includes all course materials.
Register: schuylkill.psu.edu/SHRM

SHRM ESSENTIALS OF HUMAN RESOURCES
Dec. 2 through 11, Thursdays from 7:00 to 9:00 p.m. and Saturdays from 8:30 a.m. to 1:00 p.m.
Registration deadline: Nov. 19
This course addresses six key human resource subjects in a user-friendly format and is ideal for those just starting out in the human resources profession, or those looking for an effective way to boost their employee management skills. This course is a $549 investment, which includes all course materials.
Register: schuylkill.psu.edu/SHRM

ADVANCED GRANT WRITING TIPS AND TRICKS
Tuesdays, Oct. 5 through Oct. 26, 5:00 to 6:00 p.m.
Registration deadline: Oct. 1
Advanced Grant Writing Tips and Tricks is a four-part workshop series that builds off the skills cultivated in Grant Writing for Beginners, and is a good fit for people who are already familiar with the grant writing process and would like to advance their skill set. This course is a $199 investment and includes all course materials.
Register: schuylkill.psu.edu/advancedgrantwriting

GRANT WRITING TOOLBOX
Tuesdays, Nov. 2 through Nov. 30, 5:00 to 6:00 p.m.
Registration deadline: Oct. 29
The Grant Writing Toolbox workshop offers grant-writing tips, teaches participants how to effectively communicate with grant awarders, and more. This course is a $199 investment.
Register: schuylkill.psu.edu/grantwritingtoolbox

SCHEDULE A PROFESSIONAL DEVELOPMENT COURSE FOR YOUR COMPANY OR ORGANIZATION
Penn State Schuylkill is pleased to offer on-site professional development courses specifically tailored to your company or organization. To schedule something for your company, contact Shannon Del Conte, director of community engagement, at smw29@psu.edu or 570-385-6112.

Entrepreneurship and LionLaunch
Penn State Schuylkill offers a host of programming to help budding entrepreneurs succeed in establishing and expanding their small businesses. The next round of entrepreneurship programming is scheduled for the spring 2022 semester, including the Business Boot Camp, a rigorous six-week program designed to equip small business owners with the tools they need to navigate business law, marketing, financial management, and more. The sixth annual Business Plan Competition, which allows small business owners and entrepreneurs to pitch their plans to establish or expand their small business for up to $5,000 in funding, will also be held next spring. Learn more about entrepreneurship and LionLaunch programming at schuylkill.psu.edu/lionlaunch

Course Delivery and Discounts
All programs are delivered via Zoom videoconferencing technology unless otherwise noted.

Some discounts are available to members of the Consortium of Co-Op Employers and Schuylkill Chamber of Commerce. Contact Shannon Del Conte, director of community engagement, at smw29@psu.edu or 570-385-6112 to check your discount eligibility and receive discount codes.

LOOKING AHEAD:
PROFESSIONAL DEVELOPMENT PROGRAMMING
In the spring and summer semesters, Penn State Schuylkill’s professional development programming will include APICS® - Certified Production and Inventory Management (CPIM®) Part 2 and Practical Spanish for the Workplace Parts 1 and 2. Learn more: schuylkill.psu.edu/professional-development
Services for Companies

CREDIT PROGRAMS AT THE WORKPLACE

Our team can partner with your company to design college credit programs offered at the business to meet the organizational development needs of your workforce. Penn State faculty work directly with company management staff on course development and determine what materials are needed. Classes can be conducted on-site at times convenient to the organization or at Penn State Schuylkill. Instructional styles are geared to the needs of the working adult student. An on-going evaluation process supports a quality experience for participants and the organization.

CUSTOMIZED TRAINING

Penn State has a long history of working with business and industry. Our dedicated faculty and staff will partner with your company to assess your immediate and long-term needs, then custom design and implement training solutions to satisfy them. Our mission is to understand your needs, and to develop your employees to achieve your goals and objectives.

A sampling of businesses and industries we serve includes manufacturing, healthcare, government, logistics and transportation, energy, warehousing and distribution, business and financial services, food processing, information technology, retail, non-profit organizations, and more. We can provide customized training programs, credit programming, or credit and non-credit certificate programs in the workplace to help you meet your workforce development goals.

We will take a strategic view of your business and work hard to develop a relationship with you and create the educational opportunities your people need to stay competitive in the global marketplace.

Programs are customized to meet your specific needs and can be delivered on-site at times convenient for your work force or at Penn State Schuylkill.

Our systematic process includes:
• Listening to your organization’s goals and plans
• Identifying performance gaps and assessing needs
• Working collaboratively to develop action and learning objectives
• Providing support and follow-up
• Evaluating results
• As appropriate, designing and delivering customized education and training interventions

COMPUTER TRAINING

Penn State Schuylkill is recognized locally for high quality computer applications training. From introductory courses to high level applications training to web-based instruction, Penn State provides "hands-on" computer training for each individual on-site at company locations or in our state-of-the-art computer lab. If your organization has a number of employees with similar computer training needs, a packaged or customized training program can be developed. One-on-one computer training is also available.

MANAGEMENT TRAINING

Penn State Schuylkill provides clients with customized training to enhance individual, group and organizational effectiveness. Programs include:
• Leadership Development
• Interpersonal & Communication Skills
• Human Resource & Basic Management Skills
• Process and Quality Leadership
• Project Management
• Sales, Marketing, & Customer Service
• Team Building & Facilitation Services
• Assessments & Customized Services

Faculty providing these training programs and services are professionals with a unique blend of frontline business experience, solid academic credentials, and proven teaching/training skills. Programs are customized to meet your specific needs and delivered on-site at times convenient for your workforce.

Penn State Schuylkill’s Supervision Essentials Series is another popular program designed to help companies improve their teams and build management skills. Learn more: schuylkill.psu.edu/supervisionessentials

WORKPLACE ENVIRONMENT AND SAFETY PROGRAMS

Penn State’s Workplace Environment and Safety Programs provide environmental compliance training, OSHA compliance and workplace safety training, safety hazard assessments, and ergonomic evaluations for organizations and industries of all types and sizes. Our programs are designed to educate your managers, supervisors, and employees on a wide range of environmental, health, and safety issues of concern to all employers. Each course is taught by a qualified instructor and offers participants the knowledge, skills, and advice they need to create workplaces free of occupational safety and health hazards.

FUNDING OPPORTUNITIES

A variety of sources exist to provide financial underwriting for training activities that enhance the skills of individuals employed in organizations located in Pennsylvania.

Penn State Schuylkill’s Community Engagement staff work with employers to facilitate the administration of this funding between your organization and the funding provider. Funding may also be available for basic and entry level skills for new employees, and for employees that require more advanced skill upgrades.

Learn more about Services for Companies: schuylkill.psu.edu/companyservices

Discounts are available for members of the Consortium of Co-Op Employers. For discount codes, contact Shannon Del Conte, director of community engagement, at smw29@psu.edu or 570-385-6112.

This publication is available in alternative media on request. Penn State encourages qualified persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact Cynthia Drazenovich at 570-385-6094 in advance of your participation or visit. Penn State is an equal opportunity, affirmative action employer, and is committed to providing employment opportunities to all qualified applicants without regard to race, color, religion, age, sex, sexual orientation, gender identity, national origin, disability or protected veteran status. U.Ed. SLO 22-12